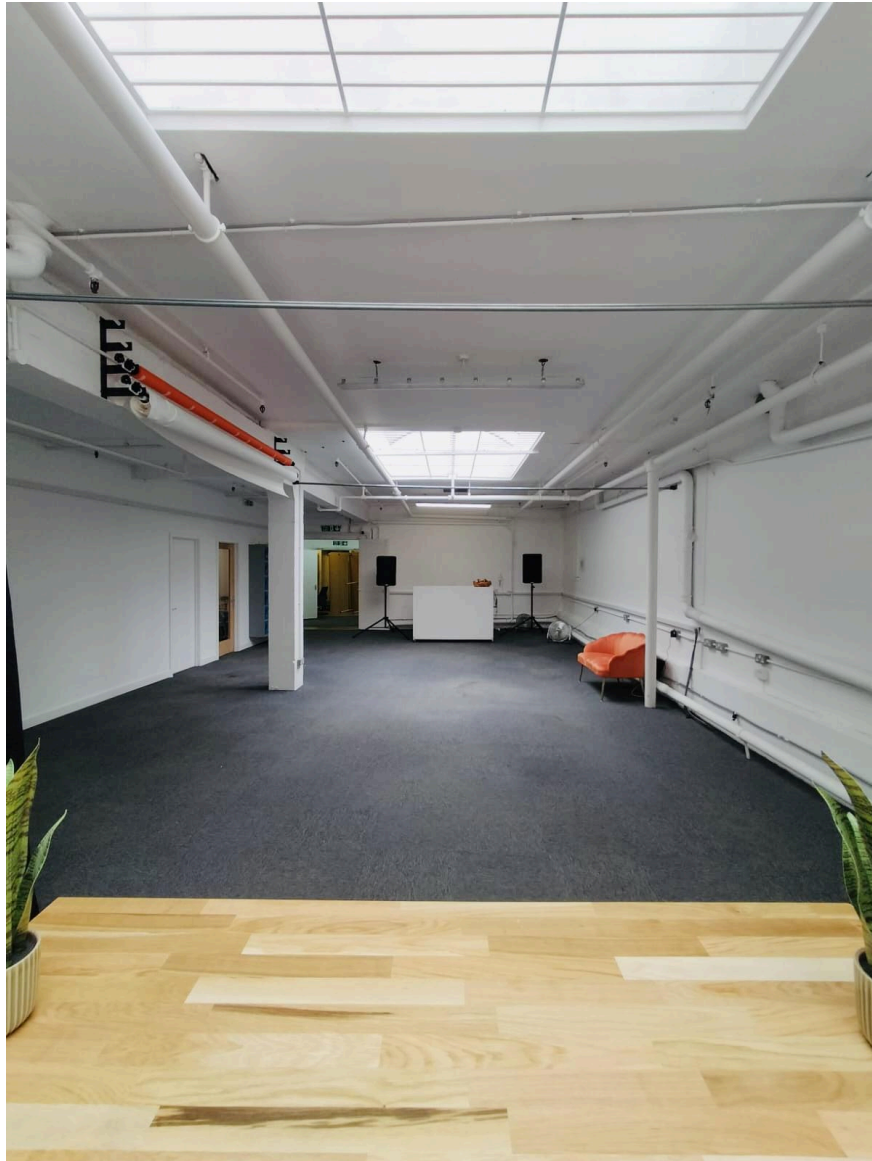


# Venue Hire Kit & Equipment

## Your Space To Create, Connect & Inspire



### **Spacious Dimensions:**

Open Plan Area 14m x 7m - Includes Up to 40 Seats & Up To 6 Tables (60cm x 200cm Tables)

Breakout Room 3.5m x 2.5m - Includes 4 Seats & 1 Table & Fridge Freezer

Meeting Room 4m x 6m - Includes 10 Seats & 1 Boardroom Table

Ceilings 3.5m Height

### **What's Included in Your Booking?**

- Exclusive use of the Open Plan Area (up to 100 guests)
- Exclusive use of the Meeting Room (up to 16 guests)
- Breakout Room for refreshments
- Large curtains for flexible space partitioning
- Venue Manager for smooth event execution

- Complimentary teas, coffees & hydrogen water
- High-end projector with a 120-inch display
- Sound System, Speakers & 2 Microphones
- Up to 40 chairs & 6 tables included

## **Capacity:**

- 80 Seated (Audience/Catwalk) | 60 (Dinner/Conference) | 100 Standing

## **Equipment**

- Projector & 120 inch display FREE
- Surround Sound System & Speakers FREE
- 40 Chairs FREE
- 6 Tables FREE
- Karaoke Stage Includes Lighting, 120 inch display, 2 microphones & Sound system £48 per hour
- Stage Lighting - Godox SL150 x 2, Godox SL100D & Coloured Stage Lights x 4 £75
- Wireless Microphones £20 per microphone
- Green Screen 2.5m x 2.5m £60
- 2m Quad Truss Hire - For Rigging Stage Lights Or Production Arms £30 per Truss (3 available)

## **Catering**

- (You MUST hire or bring your own table covers and cutlery if you intend to serve food on our tables.)
- Catering From £18 per head - Menu Available on venue hire page
- Cleaning Fee £40 -To bring your own food and drinks our cleaning fee shall be added. You can serve your guests alcohol but you cannot sell alcohol at our premises.
- Table Covers £1.50 per cover
- Boardroom Table Cover £16
- Chairs £2 per extra chair (40 Available)
- Rectangular Table 60cm x 200cm Seats up to 6 £5 per extra table (6 Available)
- Disposable Cutlery 15p per item

## Services

- Photographer £96 per hour
- Videographer £120 per hour
- Green Screen Operator £120 per hour
- Photo Editing £200 per 10 photos
- Security £48 per hour per 2 Security Guards ( Required for events with more than 50 people)

All fees include VAT.

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